



MINISTRY OF MULTI-ETHNIC AFFAIRS & SUGAR INDUSTRY

The Ministry of Multi-Ethnic Affairs and Sugar Industry invites suitably qualified and eligible applicants for the following positions:

Vacancy Number	Role	Location	Salary Band & Range	No. of Positions
NEW POSITIONS				
MMA 13/2024	Community Engagement Officer	West, North	F - \$24,261.72 - \$30,615.98	POOL
RE-ADVERTISED				
MMA 12/2024	Assistant Finance Officer	HQ, Suva	E - \$20,506.50 - \$25,877.25	1

The appointment process for this position will be in accordance with the Civil Service Open Merit Recruitment and Selection Guideline. The position description for the position is available from the Ministry's website on www.measi.gov.fj/join-us/ and also the Fijian Civil Service Recruitment Portal: <http://www.recruitmentportal.gov.fj/>. All applicants are encouraged to obtain this information to assist with their online application.

How to Apply

- Interested individuals should register and login through the Fijian Civil Service Recruitment Portal: <http://www.recruitmentportal.gov.fj/>
- Upload an up-to-date resume/CV detailing qualification and experience, certified true copy of Birth Certificate and Academic Certificates, with at least two referees with one being current or recent supervisor; and
- Ensure to provide all information required on the online application form, including how you meet the Knowledge, Experience, Skills and Abilities of the position.

Note: If you fail to submit any of the above required information and documents, your application will not be considered.

For more details, please contact HR Unit on 892 4401, (Ext.391031).

Applications must be submitted on or before COB on Monday, 21st October 2024.

Note:

LATE APPLICATIONS WILL NOT BE CONSIDERED.

Personal Character and Eligibility

The Ministry of Multi-Ethnic Affairs & Sugar Industry is an Equal Opportunity Employer and all applicants for employment must be of good character, with a background that demonstrates their commitment to civil service values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under the age 60, in sound health with a clear police record. The selected applicant will be required to provide a medical certificate and police clearance prior to taking up duty.